



District of Columbia Air National Guard

AGR Announcement

Announcement Number: **07-320**



APPLICATION MUST BE FORWARDED TO: Human Resource Office DC National Guard 2001 East Capitol Street Washington, DC 20003-1719 APPLICATION MUST BE RECEIVED ON CLOSING DATE BY: 1500 HRS	OPENING DATE: 24 April 2007	CLOSING DATE: OUF
	Position Title, Series, Grade, Salary Range Command and Control Technician, GS-0303-08, F90094000 Maximum Military Rank: MSG Selectee will be assigned to a compatible military position. Military Duty Assignment: 1C3XX	
	Appointment Status <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer	
Position Location: 121FS/DO, DCANG Andrews AFB, Maryland		
AREA OF CONSIDERATION: AGR: **Current On Board AGR**		
Special Remarks: THESE AUTHORIZATIONS ARE TEMPORARY NLT 30 SEP 07; IF FUNDING IS RECEIVED THESE POSITION MAY LEAD TO PERMANENT.		
INSTRUCTION FOR APPLYING: This office will not accept applications mailed at government expense. Electronic or fax applications will not be accepted. Failure to submit all documents will result in your application not being considered for employment. HRO will not return or copy applicant's submitted application. Applicant's application must contain current unit assignment, AFSC/SSI, and military grade. All submitted documents must be current. <u>AGR APPLICATION REQUIRED DOUCMENTS:</u> 1.) NGB34-1, dated Oct 2002, Application for Active Guard/Reserve (AGR) Position with original signature. <u>No binders please.</u> No obsolete forms will be rated 2.) RIP (Report of Individual Performance) 3.) DD 214 (if applicable) 4.) Fitness Test 5.) KSA's Questions (Knowledge, Skills, and Ability questions must be addressed by element on a separate paper.)		
Condition of Employment: <u>National Guard Membership:</u> Current member of the District of Columbia Air National Guard. <u>Electronic Funds Transfer:</u> Selectee is required to participate in electronic funds transfer/direct deposit.		
AGR Employment Questions: SFC Dexter McNair, AGR Human Resources Specialist at 202 685-9767 or DSN 325-9767.		
Evaluation Process: Applications will be evaluated solely on information supplied in the application (NGB34-1). Experience will be evaluated based on relevance to the position for which application is made, and whether it is full-time or part-time.		
Equal Employment Opportunity: All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, age physical handicap, or membership/non-membership in an employee organization, in conformance with NGB Regulation 690-600 and ANGR 40-1613.		

This announcement must be posted on unit bulletin boards until the day following the closing date.



The District of Columbia Air National Guard



Is an Equal Opportunity Affirmative Action Employer

Announcement Number: 07-320

Position: Command and Control Technician (ASA)

Brief Description of Duties:

Receives, authenticates, and reacts to Emergency Action Messages (EAMs) and transmits instructions to alert aircrews and support assets. Coordinates launch and execution orders as well as aircraft and personnel recalls. Services as the focal point for information pertaining to the unit's aircrews, aircraft, alert facility, SRC, and BS. Possesses the ability to immediately and without error, recall and reference a large volume of information related to NORAD Emergency Action Procedures and air sovereignty alert procedures. Maintains certification in NORAD and Air Combat Command (ACC) Emergency Action Procedures (EAP) and is tested on this knowledge periodically through a closed book test. Personnel assigned to these AGR resources will be required to perform duties within their AFSC relating to the ASA mission or supporting the ASA mission. Performs other duties as assigned.

Qualifications Requirements: GS-08

General Experience: Administrative or clerical experience, education, or training which demonstrates the candidate's ability to perform the duties of the position. Perform assigned work.

Specialized Experience:

Must demonstrate **Eighteen (18) months** experience in which the following Knowledge, Skills, and Abilities (KSA's) as described below have been attained.

Knowledge, Skills and Abilities (KSA's) Statements

- a. Knowledge of specialized procedures and technical application of the administrative work.
- b. Specific knowledge of regulations and procedures related to the type of work performed by the function.
- c. Skill in analyzing data and information, making recommendations, conducting comprehensive evaluations and making presentations.

**Current Unit assignment, AFSC/SSI and Military grade must be included on application.
Incomplete applications will not be considered for employment.**